

GUIDELINES FOR HOSTING AN ABC REGIONAL CLASSIC

BEFORE THE EVENT

1. Clubs must first be approved by the ABC Board of Directors to host an ABC Regional Classic.(one time approval) (This does not apply to clubs hosting the ABC Chicken, Pheasant, Quail, Gun Dog, Chukar, or Grouse/Woodcock Classic/Championships who are approved by the Classics' Committee.)
2. Dates should also be approved by the Regional Dates Coordinator in the region where the event is held and listed on their date schedule.
3. Fill out the AKC Field Trial Application and mail to the ABC Executive Secretary 4 months prior to the Event (application is due to the AKC 90 days prior to the event to avoid penalties).
<http://clubs.akc.org/brit/forms/AKCFieldTrialApplication.doc>
 - a. The name of the club should be listed as The American Brittany Club
 - b. Event Type: Field Trial Classic
 - c. Under Officers of the Club, list the officers of The American Brittany Club and not your club's officers. ABC is the sponsor, you are the host.
 - d. Under AKC, this is a Classic and not a Championship. In the blank for stakes, you should list the name and type of stake. For example: The Illinois Brittany All Age Championship would be listed as Illinois Brittany OAA or AAA or OLAA or ALAA Classic. AKC uses the term Gun Dog, not Shooting Dog so list those stakes as the name Michigan OGD or OLGD or AGD or ALGD Stake.
 - e. On page 3 under the stakes, the signature of the ABC Secretary is required, not your club secretary. Leave that blank.
 - f. Page 4: Judges must have an AKC number. Judging experience in the American Field can be counted, but AKC will probably require them to take an Open Book test if they do not already have an AKC #.
 - g. Fill out the Disaster Plan and leave the club officer signature blank.
<http://clubs.akc.org/brit/forms/AKCDisasterPlan.doc>
 - h. Send completed AKC application to ABC Secretary for Approval & Signature along with \$15 check to ABC. I will inturn send an ABC Check to AKC along with the signed application.
4. In order for AFTCA to recognize your Amateur event as an AFTCA Championship, you must contact the AFTCA Secretary, at AFTCA@aol.com and apply to run under their sanction and pay the required fee.
5. AKC Premium
 - a. Do not send out premiums until your event is approved by AKC. You must receive two letters of approval from AKC. One approves the event date and the other approves your judges. YOU MUST HAVE BOTH BEFORE YOU CAN BE CONSIDERED APPROVED BY AKC.
 - b. Sample Classic premium may be found at:
<http://clubs.akc.org/brit/Premiums/ABCClassicPremium.Example.doc>
 - c. Send AKC and ABC a premium when you mail them. AKC will fine you if you fail to do so.
 - d. Entry blanks and entry fees should be received by the Field Trial Secretary before being drawn in an ABC Classic.

6. American Field Ad

- a. *You must send an Ad 45 days in advance to the American Field (advertising@americanfield.com) where you still list ABC as the sponsor and your club as host. Same for ads run in the ABC Magazine. Ads should use the term Classic/Championship.*

AFTER THE EVENT

- a. *Fill in the ABC trial report form.*
<http://clubs.akc.org/brit/forms/FieldTrialReportForm.doc>
*This form may be sent to ABC, AKC, American Field and AFTCA.
(You may want to adjust the use of Classic or Championship name depending on which organization you are sending the form.)*
- b. *Send AKC \$3.50 per individual dog entered and ABC \$2.00 per starter along with the reporting form and AKC Secretary's page.*
<http://clubs.akc.org/brit/forms/AKCFieldTrialSecretaryReport.pdf>
- c. *Results must reach AKC within Seven Days. Results must be postmarked to ABC within Ten Days. Failure to do so will result in fines from both AKC & ABC.*

Please contact the ABC Secretary if you have questions or concerns about filing your paperwork with AKC, ABC, AFTCA, or the American Field. Failure of a host club to meet deadlines or pay fines will cause AKC to sanction the American Brittany Club and all our national events or classics.