

# **SUBMISSION OF AGENDA ITEMS**

## **DEADLINE FOR AGENDA ITEMS:**

### **SEPTEMBER 15, 2007**

All Agenda Items, officer and committee reports for the ABC Board Meeting to be conducted at the AA National Championships in Booneville, AR, must be submitted by **September 15, 2007**, to be included in the Agenda Book and put up for consideration at the meeting as per policy book stipulations. Early submission allows us to put the topics for consideration on the website and to get books to the Directors in time for meaningful input from the general membership. **Action items submitted late and not in writing should not be considered** as they are often not well thought out causing many problems after the fact. Reports that cannot be completed such as the Treasurer's Financial Statement and Futurity Stats, may be submitted by bringing 20 copies to the meeting but any Action Items from any officer or director, committee chair, etc. should be submitted by the deadline. **Please include a copy of the current policy in the Policy Book along with suggested wording changes.**

Officers, Board Members, Committee Chairman, or Regional Clubs may submit agenda items.

**Items from individual members must be supported by ten member signatures.**

We have always published Officer and Committee Reports in the ABC Magazine. This can be a very difficult task to accomplish since most of the reports have to be retyped. **Please help us by sending your Agenda Reports in a .doc or .rtf format by email to: ABC Agenda Chairman Hank Hartnek: [hhartnek@tritronics.com](mailto:hhartnek@tritronics.com).**

It would also expedite matters if you would also CC to – Mary Jo Trimble: [trimnatchbritts@midamer.net](mailto:trimnatchbritts@midamer.net) (for compiling list for ABC Website before meeting) and Dee Hempfield: [ambritteditor@roadrunner.com](mailto:ambritteditor@roadrunner.com) (for publication in the magazine)

If you cannot send as a .doc or .rtf file, mail to: Hank Hartnek at 6909 E. Camino Garcia, Sierra Vista, AZ 85650 or fax to him at Tri-Tronics 520-722-9000 and/or home phone 520-803-9696, please call first before faxing.

**YOUR COOPERATION IN WRITING YOUR REPORTS, MEETING DEADLINES, SENDING THEM IN .DOC OR .RTF FORMATS WILL GREATLY HELP THOSE OF US WHO MUST DEAL WITH THEM AFTER THE MEETING IS OVER AND WILL HELP US HAVE A MORE INFORMED MEMBERSHIP BOTH BEFORE AND AFTER THE ABC BOARD MEETING.**

*Mary Jo Trimble*  
*ABC Executive Secretary*